

Do not submit this form until you have completed and submitted an **Application for Graduation** to the Registrar's Office AND received approval to participate in the Commencement festivities.

**No returns will be issued for academic regalia or stoles of gratitude.**

### IMPORTANT:

Please make sure to include CT sales tax in your total payment. CT sales tax is 6.35%.

To compute this amount, take the subtotal amount of your order (regalia and stoles) and multiply this amount by 1.0635. This will give you your grand total.

Example:

For one set of regalia and one stole compute as follows:

$$\begin{aligned} \$75 + \$25 &= \$100 \times 1.0635 = \\ & \$106.35 \end{aligned}$$

# MASTER'S ACADEMIC REGALIA ORDER FORM

*Please print clearly and complete all fields.*

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name and Middle Initial

\_\_\_\_\_  
Preferred Phone Number

\_\_\_\_\_  
Preferred E-Mail Address

\_\_\_\_\_  
ID #

Male  Female

\_\_\_\_\_  
Height (feet and inches wearing shoes)

\_\_\_\_\_  
Weight (do not leave blank)

**My major is** \_\_\_\_\_

### STOLES OF GRATITUDE

Is there a special person — a parent, relative, spouse, sibling, mentor, professor or classmate — who through educational, inspirational, moral or financial support, made a big difference in your academic achievement? The WCSU Stole of Gratitude offers an opportunity to say, "Thanks for helping me succeed." Stoles are \$25 each. Supplies are limited, so make sure to reserve yours today.

### PAYMENT & PICKUP INFORMATION

Credit and debit cards can be accepted online at [wcsu.edu/capandgown](http://wcsu.edu/capandgown). Complete this paper order form for checks/money orders, made payable to:

**"WCSUAA/Commencement"** and mail to: WCSU Alumni Office, Old Main 302, 181 White Street, Danbury, CT 06810. No cash will be accepted.

A full set of Master's academic regalia (cap, gown hood & tassel) costs \$75. The stole of gratitude costs \$25. Regalia orders are due by 4 p.m., **Friday, April 7, 2017.**

I would like to order \_\_\_\_ extra Tassel (s) at \$10 each.

**My payment includes one set of academic regalia (\$75) plus \_\_\_\_\_ stoles (\$25/each) or \_\_\_\_ tassels (\$10 each) plus CT sales tax (6.35%) for a total of \$\_\_\_\_\_.**

**Pickup your regalia** at the **Grad Salute** on Wednesday, May 3, 3–7 p.m., O'Neill Center (Feldman Arena), WCSU Westside campus.

**FOR SPECIAL ORDERS, call 203-837-8298**

\_\_\_\_ Cap only: \$15

\_\_\_\_ Hood only: \$28

\_\_\_\_ Tassel only: \$10

\_\_\_\_ Gown only: \$35

**Late fee: \$20**

If bought or ordered on May 3: cost of order plus \$50